

**San Dieguito Union High School District
PERSONNEL COMMISSION**

**Special Meeting
Public Hearing**

2:00 P.M., November 8, 2018

Technology Training Room 206

PUBLIC COMMENTS

If you wish to speak regarding an item on the agenda, please complete a "Request to Address the Personnel Commission" slip located at the sign-in table and present it to Personnel Commission staff prior to the start of the meeting. In the interest of time and order, presentations from the public should be focused and on topic. The Commission Chair will curtail public comments that become repetitive, unfocused or off topic.

AGENDA POSTING REQUIREMENTS:

In accordance with the Brown Act and Personnel Commission Rules, agenda for Regular Personnel Commission Meetings will be posted at least 72 hours prior to the meeting. Agendas for Special Meetings will be posted at least 24 hours prior to the meeting.

PUBLIC INSPECTION OF DOCUMENTS

A copy of this agenda with all the supporting documents is available for review in the Classified Personnel Office between 8:00 AM and 4:30 PM. In addition, a copy of the Personnel Commission Rules and Regulations may be found on the district website at <http://www.sduhsd.net/Human-Resources/Classified-Personnel/Personnel-Commission/index.html>.

CELL PHONES/ELECTRONIC DEVICES

As a courtesy to all attendees, please silence all electronic devices to silent mode and engage in conversations outside the meeting room.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations including auxiliary aids or services, in order to participate in the public meetings of the Personnel Commission, please contact the Classified Personnel Office at (760) 753-6491. Notification 72 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the Commission shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for the persons with a disability.

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1. **SPECIAL MEETING/OPEN SESSION**

A. Call to Order..... Commission Chair

2. **PLEDGE OF ALLEGIANCE**

3. **APPROVAL OF THE AGENDA**

Motion by _____, second by _____, to approve the agenda for the November 8, 2018 Personnel Commission Special Meeting.

4. **PUBLIC COMMENTS**

The Public Comments Section of the Special Meeting provides the opportunity for individuals to address items that are on the Special Meeting agenda.

5. **DISCIPLINARY HEARING**

A. Motion by _____, second by _____, to open a discussion to review and discuss which hearing officer will be appointed for the upcoming disciplinary hearing.

B. Motion by _____, second by _____, to appoint _____ as the hearing officer for the upcoming employee disciplinary hearing.
Availability of all parties will be discussed as part of this item.

6. **NEXT MEETING OF THE PERSONNEL COMMISSION**

The next regular meeting of the Personnel Commission is scheduled for Tuesday, November 13, 2018, at 3:30 PM in the District Office Large Board Room 101, 710 Encinitas Boulevard, Encinitas, CA 92024.

6. **ADJOURNMENT**